

Licensing

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To: Licensing
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Subject: Licensing Conditions

Am Happy to have this conditions added to my operating schedule..

Thanks
Emmanuel
Sent from my iPhone

Conditions for J6

The premises shall install and maintain a comprehensive CCTV system. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available upon the request of Police or authorized officer throughout the preceding 31-day period, such copies shall in any event be provided within forty-eight (48) hours.

A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member must be able to show a Local Authority or Police Officer recent data or footage when requested.

The cctv system must cover the area used for smoking and the area used for que`s.

There shall be a personal licence holder that must be employed by the premises on duty on the premises at all times when the premises are conducting licensable activities after 20:00hrs.

The premises shall prominently display signage at all entrances informing customers:-

- All persons entering this premises maybe liable to be searched. Agreement to search is a condition of entry. If persons do not consent entry will be refused
- Police may be called if drugs or weapons are found.
- The premises has a zero tolerance on drugs
- CCTV is in operation throughout these premises and is made available to the police.
- Any person found carrying weapons or illegal drugs will be permanently excluded and the police will be informed.
- Management reserve the right to refuse entry.

When operating as a restaurant.

A minimum of one (1) SIA registered door supervisor must be on duty when the premises is conducting licensable activity after midnight. When open past midnight the door supervisors must be on duty from 2200hrs until 30 minutes after closing.

When holding a private event.

A minimum of two (2) SIA registered door staff, of which one (1) must be female must be on duty when the premises is conducting licensable activity whilst holding a private party or other music / DJ event which finishes after midnight. When holding such events the door supervisors must be on duty from 2200hrs until 30 minutes after closing. When such events are taking place all customers including dj`s will be searched as a condition of entry.

A documented disposal policy must be in place and reviewed annually with the metropolitan police/local authority.

A register of security personnel employed on the premises shall be maintained in a legible format and made available to Police or Local Authority Officers on request. The register should be completed by the DPS/Duty Manager at the commencement of work by each member of security staff and details recorded should include:

- Full name
- Badge number
- Time of commencement of duties
- Security Operative to sign their name against these details

At the commencement of work, security personnel should ensure that they are recorded on the CCTV system and that a clear head and shoulders image showing their face clear of any hat, glasses or other obstruction is recorded.

When door supervisors are employed all reasonable steps must be made to encourage onward journeys ensure the customers of the premises do not loiter outside. This must be included in the dispersal policy.

All staff engaged outside the entrance to the premises, or supervising or controlling queues shall wear high visibility jackets or vest

The designated queuing area shall be enclosed within appropriate barriers to ensure that the footway is kept clear when necessary.

Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.

Patrons permitted to temporarily leave and then re-enter the premises e.g. to smoke shall not be permitted to take drinks or drink containers with them.

Notices shall be displayed in an area used for smoking requesting patrons to respect the needs of local residents use the area quietly.

When holding a private party or other music / DJ event a currently qualified first aider must be employed on the premises at all times that the premises are open to the public. The venue will also provide first aid facilities commensurate with the type of event and customers expected.

An incident log shall be kept at the premises, and made available on request to an authorised Local Authority or Police Officer, which will record the following:

- a) All crimes reported to the venue
- b) All ejections of patrons
- c) Any complaints received
- d) Any incidents of disorder
- e) All seizure of drugs or offensive weapons
- f) Any faults in the CCTV system, searching or scanning equipment
- g) Any refusal of the sale of alcohol
- h) Any visit by a relevant authority or emergency service

A proof of age scheme, such as Challenge 25, shall be operated at the premises where the only acceptable forms of identification are (recognized photographic identification cards, such as a driving license or passport / Holographical marked PASS scheme identification cards).

The licence holder shall enter in to an agreement with a hackney carriage and/or private carriage firm to provide transport for customers, with contact numbers made readily available to customers who will be encouraged to use such services.

All staff to undergo Licensing training which will be documented and provided to police / licensing authority on request. This training is to be refreshed every 12 months. All new staff must undergo this training before being allowed to sell alcohol.

The premises license holder shall ensure all persons who work on the premises have provided satisfactory proof of identification and the right to work in the UK.

All documents of members of staff will be retained for a period of 12 months post termination of employment and will be made available to the police, immigration and/or Licensing officers upon reasonable request.

As soon as possible, and in any event within 1 month from the grant of this license, the premises shall join The Safer London Business Partnership approved by the police, and local radio scheme if available.